



Pine River Area Schools

INVITATION TO BID FOR SNOW REMOVAL SERVICES

Scope of Services

The District is soliciting bids for the removal of snow and ice at the following buildings during the district's 2016-2017 and 2017-2018 fiscal years:

- 1). Pine River Middle/High School, 17445 Pine River Road, LeRoy, MI

In addition to removal of snow and ice, it is expected that the successful bidder perform a one-time spring cleanup of all areas.

General Conditions

1. The District reserves the right to accept or reject any proposal, in whole or in part, at the sole discretion of the district, based on the best interest of the district. The district shall not be obligated to award a contract solely on the basis of any response made to this request to proposal. The district retains the right to qualify or disqualify vendors on suitability of the goods or services proposed.
2. Vendor will submit one complete copy of their proposal. The proposal will be submitted in a sealed envelope.
3. Bids are due on or before Monday, October 17, 2016 at 3:00 p.m. There will be a public bid opening on Tuesday, October 18, 2016 at 11:00 a.m. in Central Office, 17445 Pine River Road, LeRoy, MI.
4. Proposed prices and terms shall be good for two (2) school years from the bid opening.
5. Bidders will provide the District with a list of current customers under contract for snow and ice removal.
6. The vendor is responsible for any costs associated with preparation and submission of this bid.
7. The district reserves the right to request additional information deemed necessary to completely evaluate the vendor's proposal.
8. The bidder will submit a pricing worksheet that details the cost of snow removal on an individual building basis, district-wide basis, and hourly basis for cleanup, 2" – 6" of snow removal and for snow removal in excess of 6".
9. The bidder will also provide a detailed costing of on-call cleanup for the middle/high school.



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Central Office - 17445 Pine River Rd. - LeRoy MI, 49655

10. The bidder will provide a list of equipment owned and available for snow removal. The list will include the year, make, model and cost per hour. This list should include any equipment owned or under contract for the purpose of heavy snow removal.
11. The bidder will provide the hourly cost for front-end loaders for the site removal of snow when piling areas are full.
12. The vendor will provide a copy of their certificate of insurance with the bid. The bidders insurance will be at levels acceptable to the district. General liability of \$1,000,000; Automobile liability \$1,000,000; Workers compensation \$500,000.
13. The bid will include specified times by which each area must be cleared. All areas must be cleared by 7:00 a.m.
14. Under special circumstances, the bidder will guarantee that they will be available for weekend and holiday snow removal on an 8-hour notice.
15. The bidder will provide a bid for two snow removal seasons.